

BUS DISCIPLINE CONDUCT RUBRIC

Riding a school bus is a privilege and not a right. UCPS Transportation Services endeavors to provide safe and on time transportation for all students. As such students must partner with bus drivers to ensure a safe and comfortable ride while on the bus and at the bus stop. The information presented herein is consistent with the UCPS Code of Conduct {School Board Policy #4-3 AG} for **Elementary** Students.

When violations of the UCPS Code of Student Conduct occur while students are utilizing UCPS Transportation Services, the following disciplinary actions will be consistently applied for all elementary students attending any of the Union County Public Schools:

Level I Infraction	Disciplinary Action
1 st Referral of Level I Violation	Parent contact; Provide three strike detailed history of student
2 nd Referral of Level I Violation	Parent contact; bus privileges suspended for 1 day or equivalent (mornings/afternoons)
3 rd Referral of Level I Violation	Parent contact; bus privileges suspended for 2 full days or equivalent (mornings/afternoons)
4 th Referral of Level I Violation	Parent contact; bus privileges for 3-5 days or equivalent

Examples of Level I Infractions Include:

- Delaying the bus schedule
- Tampering with property
- Jumping or tumbling over/under seats
- Standing/moving while bus is in motion
- Horse playing/pushing students
- Failure to sit in assigned seat
- Abusive language & gestures /profanity
- Failure to walk in front of the bus when loading or disembarking
- Electronic Devices (Disruptive or inappropriate use)
- Getting on or off the assigned bus at an undesignated stop
- Tobacco – refer to Policy 4-3 AG, 11 d.
- Refusing to obey the driver’s instructions
- Getting on or off the bus at undesignated stops
- Throwing objects on the bus without injury
- Placing any body part out of the windows
- Drinking/Eating
- Loud talking, shouting or yelling
- Disruptive behavior

Level II Infraction	Disciplinary Action
1 st Referral of Level II Violation	Parent contact; bus privileges suspended for 0 - 5 days; or equivalent (mornings/afternoons)
2 nd Referral of Level II Violation	Parent contact; bus privileges suspended for 5 - 10 days; or equivalent (mornings/afternoons)
3 rd Referral of Level II Violation	Parent contact; bus privileges suspended for 10 days to remainder of year



BUS DISCIPLINE CONDUCT RUBRIC continued

Examples of Level II Infractions Include:

- Abusive language & gestures (toward staff)
- Hazing
- Threats
- Behaviors that incite riot
- Sexual Harassment
- Possession of violent or profane materials
- Throwing objects out of the bus window
- Dangerous chemicals
- Throwing objects at staff
- Bullying
- Cyber bullying
- Extortion/Blackmail
- Sexual behavior
- Possession of pornography
- Theft or vandalism
- Throwing objects on the bus causing injury
- Aggressive Behavior

Level III Infraction	Disciplinary Action
1 st Referral of Level III Violation	Parent contact; bus privileges suspended for 5 - 10 days; or equivalent (mornings/afternoons)
2 nd Referral of Level III Violation	Parent contact; bus privileges suspended for 10 days to remainder of year (mornings/afternoons)
3 rd Referral of Level III Violation	Parent contact; bus privileges suspended for remainder of school year

Examples of Level III Infractions Include:

- Prescription Medicines
- Offensive touching
- False alarms
- Bomb Threat
- Illegal drugs, controlled substances
- Terrorist threat
- Possession of weapon
- Arson
- Alcohol
- Chronic disruptive behavior

Level IV Infraction	Disciplinary Action
1 st Referral of Level IV Violation	Parent contact; bus privileges suspended for remainder of year

Examples of Level IV Infractions Include:

- Firearm and Destruction
- Use of weapon
- Physical violence toward staff

Level IV infractions will be handled as required under state law; school administrators will follow UCPS policy #4-3 AG when administering consequences and behavioral interventions. Consequences shown in this document are considered minimum disciplinary actions; administrators are NOT limited to the consequences herein and may choose additional behavioral strategies consistent with UCPS Policy #4-3 AG.